

Little Sprouts Daycare

1510 Okoboji Ave. Milford, IA 51351
712-338-2349

Employment Application

Applicant Information

Full Name:							Date:		
Last		First		Full Middle Name					
Address:									
Street Address						Apartment/Unit #			
City			State			ZIP Code			
Are you 18 or over?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you applying for a Full-Time or Part-Time position?				FULL-TIME <input type="checkbox"/>	PART-TIME <input type="checkbox"/>
Are you authorized to work in the U.S.?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	List below exact hours and days you would be available to work (if Hourly):				
Phone: ()			Monday	Tuesday	Wednesday	Thursday	Friday		
Alternate Phone: ()		FROM							
E-mail Address:		TO							
Date Available:		Social Security #:			Desired Salary: \$				
Position Applied for:				Do you have transportation to work?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, when, where?				
Have you ever been convicted of a crime in the past 7 years?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain:				

Education

High School:	Name:		Address:					
	From:	To:	Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree:	
College:	Name:		Address:					
	From:	To:	Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree:	
Other:	Name:		Address:					
	From:	To:	Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree:	

References

Please list **two professional** references and one personal.

Full Name:			Relationship:					
Company:			Phone: ()					
Address:								
Full Name:			Relationship:					
Company:			Phone: ()					
Address:								
Full Name:			Relationship:					

Company:	Phone: ()
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Address:

Previous Employment

Company:	Phone: ()
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Address:	Supervisor:
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Job Title:	Starting Salary: \$	Ending Salary: \$
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Responsibilities:

From:	To:	Reason for Leaving:
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May we contact your previous supervisor for a reference?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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Company:	Phone: ()
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Address:	Supervisor:
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Job Title:	Starting Salary: \$	Ending Salary: \$
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Responsibilities:

From:	To:	Reason for Leaving:
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May we contact your previous supervisor for a reference?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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Company:	Phone: ()
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Address:	Supervisor:
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Job Title:	Starting Salary: \$	Ending Salary: \$
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Responsibilities:

From:	To:	Reason for Leaving:
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May we contact your previous supervisor for a reference?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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Disclaimer and Signature

APPLICANT'S CERTIFICATION AND AGREEMENT - Please read each statement carefully before signing.

I certify that all information provided in this employment application is true and complete to the best of my knowledge. I understand that any false statement, omission or misrepresentation may disqualify me from further consideration for employment at Little Sprouts Daycare and may result in my dismissal if discovered at a later date.

I understand that the Company has a drug and alcohol policy which states that possessing, using, transferring, consuming, selling or attempting to sell any form of drugs or alcohol on the Company's property is against company policy and is grounds for immediate actions such as suspension subject to termination or immediate termination. I understand that compliance with the Company Code of Conduct is a condition of my employment. I further understand that I am to abide by all policies and procedures of the Company, which may be changed from time to time at the company's discretion.

I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If employed, I understand that I have been hired at the will of the company and my employment may be terminated at any time.

I have read, understand, and by my signature consent to these statements.

Signature:	Date:
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